



HOPE VALLEY FARMS  
SWIM & RACQUET CLUB  
Business Rental Contract

Name \_\_\_\_\_ Member Number \_\_\_\_\_

Address \_\_\_\_\_

Work Phone \_\_\_\_\_

**Rental Information**

Business rental is only good Monday –Friday 9:00am – 5:00pm

Rental Fee: \$100 for 2 hours and an additional \$50 for each additional hour

Date Requested \_\_\_\_\_

Time Requested \_\_\_\_\_

Total Hours Requested \_\_\_\_\_

Number guest attending \_\_\_\_\_

I understand that as the responsible party, I am responsible for the actions of the attendees at the function. As the responsible party, I agree to indemnify and hold harmless the management of Hope Valley Farms Swim, Racquet & Fitness Club and HVF Club, LLC against any claim or suit arising out of use of the clubhouse, and related facilities.

Signature of Responsible Party \_\_\_\_\_

Approved By: \_\_\_\_\_

Date: \_\_\_\_\_

Payment Amount \_\_\_\_\_

Method of Payment \_\_\_\_\_

## Hope Valley Farms Swim & Racquet Club Cleaning Checklist for Rentals

Before leaving the facility please make certain you have returned the facility as you found it and that you have completed all of the following. Failure to comply with any or all of these instructions could result in additional fees. If you are unclear on any of these instructions, please consult the staff of Hope Valley Farms Swim & Racquet Club.

1. Return all tables and chairs to their proper homes.
2. Wipe down all counters and tabletops.
3. Empty refrigerator.
4. Empty garbage cans.
5. Vacuum carpet and hardwood floor.
6. Check deck for debris.
7. Check parking lot and grounds for any debris left by your guest.
8. Remove all signs, balloons, streamers, and tape inside and outside the clubhouse.
9. Secure all trash and debris in plastic bags and put in them in the dumpsters in lower parking lot.
10. If Fireplace was used, extinguish fire.
11. Check and secure all doors and windows.

***All cleaning must be done prior to leaving***

All events are to end at 5:00 pm and the premises vacated. Damage to clubhouse or premises could result in additional charges. By signing this document, you assert that you have read all of the above information, and agree to adhere by the rules and regulations as stated.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_